

**CITY OF NORTHFIELD REGULAR MEETING MINUTES
MAY 5, 2026**

At 6:15pm this meeting was called to order by Deputy Municipal Clerk, Shannon Campbell. This meeting was properly advertised in the Press of Atlantic City on January 10, 2026, and in accordance with Public Law 75, Chapter 231.

FLAG SALUTE

Mayor Chau led the flag salute followed by a moment of silence.

ROLL CALL

Present: Councilwoman Carfagno; Council Dewees; Councilwoman Kern; Councilman Notaro; Councilman Polistina; Council President Bucci.

Absent: Councilman Smith*

**Councilman Smith was absent during roll call, he arrived at 6:26pm.*

Mayor Chau, Solicitor Facenda, Engineer Nassar and Chief Pollak were also present.

Council President Bucci announced we would be going out of order on the agenda and would be doing the Engineer's Report first.

ENGINEER'S REPORT

Engineer Nassar, regarding the final restoration at Zion and Million/mill, advised he contacted the County Engineer, who was not opposed to the County helping with paving. Engineer Nassar asked Mayor Chau to send a letter to County Executive Levinson, that letter went out yesterday. The County had an on-call contractor and it would help us financially. Our CDBG application was ready to go, we would be applying for sidewalks, walkways, and handicap spaces at the First Street Playground. Lastly, the bleachers were on schedule for the middle of this month, there was some survey work needed, he should have everything soon to send to vendors. Municipal Aid was due by July, he would need guidance as to what street/streets Council would like paved.

Councilman Dewees had some suggestions in mind, he would speak to Engineer Nassar.

Mayor Chau, to Engineer Nassar, regarding Roosevelt Avenue off of Tilton, he was concerned about a depression where water accumulates.

Councilman Dewees replied, that the County was aware of the issue with the intersection and they were looking to put a concrete gutter in, the survey work has been completed.

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Mayor Chau was also concerned with the paving.
Engineer Nassar explained that would be addressed when they replace the gutters.

READING AND APPROVAL OF THE MINUTES

On a motion by Councilwoman Carfagno with a second by Councilman Notaro, all members present, were in favor of approving the minutes of April 21st, without formal reading.

MAYOR'S REPORT

Mayor Chau read the Police Department statistics for April.

Engineer Nassar left the meeting at 6:21pm and did not return.

Mayor Chau noted that Chief Pollak has established traffic monitoring on Tilton Road as the results of complaints received, and, at the request of the Business Association. Regarding overtime, April was high due to the detail on Mill and Zion, it was not a common occurrence. He thanked Jacque Dewees and Council President Bucci for placing flags at the welcome to Northfield sign, it looked very nice. He also thanked the 250th committee for providing the funding.

Mayor Chau sent a letter Executive Levinson regarding assistance with the paving at Mill and Zion Road. He would attend the Mayor Convention at Hard Rock; last week he attended the local Mayors Association meeting and met with the Governor's representative for the County, he offered to come speak with Council if they desired. Regarding criteria for promotions in the Police Department, he read a notice regarding promotions from the state statute. It mandated that non-civil service promotions be made from within the department. The chief is the head of the department and in charge of the day-to-day operations. The recommendation comes from the chief, the committee would review his recommendation, then forward to City Council.

Memorial Day Services will be held on May 25th at 9:30am at Veterans' Park. On May 19th, Council would present Mr. Ed Dixon with a proclamation declaring August at Veterans' Month as requested by Mr. Dixon at the last Council Meeting.

At 6:26pm, Councilman Smith arrived.

Council President Bucci, regarding the Police promotions, Chief Pollak and Labor Counsel are working on updating the ordinance. Regarding the flags, they were compliments of Jacque Dewees, Councilman Dewees helped as well, and Connie Edwards.

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PUBLIC SESSION

Council President Bucci opened this meeting for any member of the public to speak on any topic.

Seeing no one wishing to speak, Council President Bucci closed the public session.

Council President Bucci asked Councilman Smith if he had a committee report, he was absent during the work session.

Councilman Smith, regarding the Pink Game, Northfield Little League and Public Works did an outstanding job. He referred to an incident earlier in the day, he extended appreciation to the Police, Fire and EMT's who were on scene.

RESOLUTIONS / CONSENT AGENDA

Council President Bucci read the following statement: "All matters listed under the consent agenda are considered to be routine in nature, and having been reviewed by Council, will be enacted by one motion. Any item may be removed from the Consent Agenda at the request of any Council Member and if so removed, it will be treated as a separate matter. Any items requiring expenditure are supported by a Certification of Availability of Funds.

The Executive Session of Council will be held at the end of the meeting, and we will come back in public session to make a comment for the record after the Session has concluded. Any vote made on subjects discussed will be made in public."

On motion of Councilwoman Kern, seconded by Councilman Dewees, all members present were in favor of voting on Resolutions 144-2026 through 150-2026 by Consent Agenda.

- 144-2026** Resolution Inserting an Item of Revenue in the 2026 Budget
- 145-2026** To Approve the Appointment of Thomas Kohler as Part Time Plumbing Inspector and Plumbing Sub Code Official
- 146-2026** Resolution of the City of Northfield, Atlantic County, New Jersey, Authorizing Fireworks Display on Private Property Pursuant to N.J.S.A. 21:3-3
- 147-2026** Resolution Appointing a Qualified Purchasing Agent for the City of Northfield
- 148-2026** Approval of Specifications and Authorization to Proceed with Public Bidding for Crossing Guard Services
- 149-2026** Resolution Authorizing a Shared Services Agreement with The Atlantic County Utilities Authority for Certain Solid Waste, Recycling and Yard Waste Collection Services
- 150-2026** A Resolution Providing for an Executive Session Not Open to the Public in Accordance with the Provisions of the New Jersey Open

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Public Meetings Act, N.J.S.A. 10:4-12(8), Regarding Personnel
Matters

Councilwoman Kern motioned, seconded by Councilman Dewees, to adopt Resolutions 144-2026 through 150-2026 by Consent Agenda.

Roll Call: Mrs. Carfagno – yes; Mr. Dewees – yes; Mrs. Kern – yes; Mr. Notaro – yes; Mr. Polistina – yes; Mr. Smith – yes; Mrs. Bucci – yes; Motion carried.

ORDINANCES

Councilwoman Carfagno motioned; Councilman Polistina seconded to adopt Ordinance 10-2026, to be read by title only.

10-2026 Bond Ordinance Appropriating One Million Three Hundred Sixty Thousand Dollars (\$1,360,000) And Authorizing the Issuance of One Million Two Hundred Ninety-Two Thousand Dollars (\$1,292,000) In Bonds or Notes of The City of Northfield for Various Improvements or Purposes Authorized to Be Undertaken by The City of Northfield, In the County of Atlantic, New Jersey
2nd Reading / Public Hearing / Final Consideration
Published on the City Website, Public Notices Page, 5/6/2026

The Deputy Municipal Clerk read the Ordinance by title, stating that this is the second reading and public hearing. After the public hearing, Council would consider the ordinance for final passage. Deputy Clerk Campbell announced the date of publication, noting the 20-day estoppel period if the ordinance is approved this evening. Since introduction, the Ordinance has been posted in the lobby of City Hall and on the municipal website. Any member of the public who requested a copy of the ordinance would have been provided with one free of charge in the office of the Municipal Clerk during regular business hours.

Council President Bucci opened the public hearing for Ordinance 10-2026.

Seeing no one wishing to speak, Council President Bucci closed the public hearing.

Roll Call: Mrs. Carfagno – yes; Mr. Dewees – yes; Mrs. Kern – yes; Mr. Notaro – yes; Mr. Polistina – yes; Mr. Smith – yes; Mrs. Bucci – yes; Motion carried.

11-2026 Amending Chapter 215:17 (B) of the Code of the City of Northfield, Article III, Land Use and Development Fees
2nd Reading / Public Hearing / Final Consideration
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The Deputy Municipal Clerk read the Ordinance by title, stating that this is the second reading and public hearing, after which the matter will be considered for final passage. Deputy Clerk Campbell announced the date and location of final publication if the ordinance was approved. Since introduction, the Ordinance has been posted in the lobby of City Hall and on the municipal website. Any member of the public who requested a copy of the ordinance would have been provided with one free of charge in the office of the Municipal Clerk during regular business hours up until the time of the public hearing.

Council President Bucci opened the public hearing for Ordinance 11-2026.

Seeing no one wishing to speak, Council President Bucci closed the public hearing.

Council President Bucci asked if there were any comments from Council. There were none.

Roll Call: Mrs. Carfagno – yes; Mr. Dewees- yes; Mrs. Kern – yes; Mr. Notaro – yes; Mr. Polistina – yes; Mr. Smith – yes; Mrs. Bucci – yes; Motion carried.

PAYMENT OF BILLS \$ 549,481.80

Councilman Dewees motioned, Councilwoman Kern seconded, to approve payment of bills.

Roll Call: Mrs. Carfagno – yes; Mr. Dewees – yes; Mrs. Kern – yes; Mr. Notaro – yes; Mr. Polistina – yes; Mr. Smith – yes; Mrs. Bucci – yes; Motion carried.

EXECUTIVE SESSION

150--2026 A Resolution Providing for an Executive Session Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12(8), Regarding Personnel Matters

Deputy Clerk Campbell read the resolution by title and announced that members of the public who are in attendance would need to exit Council Chambers during the Executive Session and are welcome to wait in the lobby or vestibule if they chose. At the conclusion of the Executive Session of Council, the Council will resume the public portion of the meeting and welcome the return of members of the public. A statement would be made for the record at that time.

Council is required to set forth as much information as possible as to the subject matter to be discussed as well as provide for the public the amount of time they can

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expect to elapse before the non-public portion of the minutes can be disclosed. I will defer to Solicitor Facenda for further explanation.

Solicitor Facenda announced that the matter to be discussed was temporary duties and assignments of the municipal clerk's office as well as potential compensation for same. The minutes would be kept and made available when permitted and required by law. The timeframe for the release of those minutes is unknown. Council will remain in Council Chambers and return to the public session when the Executive Session is complete for a short statement. No official action was anticipated to be taken tonight.

Respectfully submitted,

Shannon Campbell, RMC
Deputy Municipal Clerk

At 6:37pm Deputy Clerk Campbell left the meeting and did not return.

At approximately 6:37pm Council entered Executive Session and remained in Council Chambers.

At approximately 6:47pm the Executive Session of Council was adjourned, and the Regular Meeting resumed in Council Chambers.

Solicitor Facenda announced that the matter to be discussed was temporary duties and assignments of the municipal clerk's office as well as potential compensation for same. The minutes would be kept and made available when permitted and required by law. The timeframe for the release of those minutes is unknown. Council will remain in Council Chambers and return to the public session when the Executive Session is complete for a short statement.

MEETING NOTICES

Council President Bucci read the meeting notices.

At 6:48pm, on motions properly made and seconded, all members present were in favor of adjourning this meeting.

Respectfully submitted,

Kristopher J. Facenda, Esq.
Solicitor for the City of Northfield